

*Statement of purpose*

Health and Social Care Act 2008

## Part 3

Location(s), and

- the people who use the service there
- their service type(s)
- their regulated activity(ies)

Fill in a separate part 3 for each location

The information below is for location no.:	1	of a total of:	1	locations
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<b>Name of location</b>	Boultham Park Medical Practice
<b>Address</b>	Boultham Park Road Lincoln
<b>Postcode</b>	LN6 7SS
<b>Telephone</b>	01522 874444
<b>Email</b>	Yuen.toh@nhs.net

#### LOCATION

Boultham Park Medical Practice is located in the southern part of the city of Lincoln. It enjoys good car parking facilities and is reasonably easily accessible from the Lincoln bypass and other main routes. There is a local bus service, a parade of shops including a local pharmacy, chemist, police station, local schools and churches. It is a relatively self-sufficient area but has easy access to the city centre and the major retail facilities. There are areas within the Practice boundary with high levels of deprivation compared to other Lincoln based practices.

#### BRIEF HISTORY

Boultham Park Medical Practice has been established many years with a surgery on the present site since the 1960s. The building was extended into what is now its current form in 1999 and then again in 2010 when two further consulting rooms were added when the Practice became a Training Practice.

There are currently 4 Partners in the Practice, 3 of whom are GPs and one of whom is a Clinical Pharmacist. The previous senior partner retired from the partnership in Dec 24 after 30+years at the Practice. He still works at the Practice in a Clinical Governance role and his continued presence provides continuity and experience as the new partners and new Lead partners establish themselves in their new roles.

#### PREMISES

The property owning partners have recently (February 2025) sold the Practice premises to the Lincolnshire Coop and the new Practice Partnership now has a 15 year leaseback on the premises.

The premises are large and purpose built. Over the years it has played host to a number of community staff and currently hosts and our local midwife and a fortnightly out-patient SPOT clinic run by ULHT Dermatology department. The building is on two floors with medical secretaries, administration and the practice manager being situated on the first floor which also boasts a large meeting room, 2 further treatment room, staff facilities and storage space.

This partnership worked hard to improve the premises by a process of continuous

improvement and investments. Recent internal modifications include the modification of admin rooms into clinical rooms to provide more clinical space and the main reception office has recently been extended to provide more room/desks. The most recent of which has been the conversion of 2 rooms into additional treatment rooms and additional consulting rooms on the first floor.

In total, the Practice's clinical configuration is as follows: Downstairs: 9 x GP consulting rooms, 3 x nurse treatment/consulting rooms, 2 x healthcare assistant rooms and; Upstairs 2 x multipurpose clinical rooms.

We are currently (Jul 25) investigating the conversion of 2 upstairs admin rooms into clinical rooms in order to increase clinical and training capacity.

Patient access is excellent with double automatic doors leading to a dry area for pushchairs, buggies and disabled scooters. A second set of double automatic doors open into the waiting area. Additional to the reception desk is an automated touchscreen system for patients self-check-in. Patients are called into clinics via two Jayex boards prompting them to the relevant surgery or in person by the clinician. A separate waiting area/play area for children is also available; albeit since Covid this has become an extension of the main waiting area. Toilet facilities for both able and disabled patients are easily accessed and private baby changing facilities are provided also. The practice remains committed to a programme of continual investment in the premises.

The consulting and treatment rooms are well equipped allowing Dr Jackson to perform minor surgery along with the general procedures expected of a busy city practice.

Patient records previously located in the reception area were moved to remote storage through a central contract between Lincolnshire now ICB and NEC. This enabled the recent extension of the main reception office. The receptionists have use of a telephone system, clinical IT systems and office furniture such a central networked photocopier/scanner.

## PERSONNEL

### PARTNERS

Doctor Efe O Oteri MB BS (1986 Ilorin) MB.BS, MRCP, FWACS, FRCS, DFRS, DRCOG, DRCophth. Dr Oteri originally qualified as an Ophthalmologist but later qualified as a GP in 2006 in Lincoln, the year she joined the Boultham Park team. Efe has a special interest in Ophthalmology and women's health. Efe is also the Safeguarding lead for the Practice (Female – British). (6- Sessions)

Ms Say Yuen Toh MRPharmS PGDip IP completed her training in the University of Nottingham and completed her Postgraduate and Independent Prescribing with Keele University. She joined the Boultham Park team in 2023 for 5 sessions. She is the Joint Clinical Director for Apex PCN where she focuses on population health management and working collaboratively within the Integrated Care System. Yuen also leads the pharmacy team in the PCN, co-chair of the Connected Culture Leadership forum that focuses on EDI (Equality, Diversity and Inclusion). Yuen leads on education for pharmacy students, foundation trainees (previously known as pre-registration students), teaches in universities and IMG (International Medical Graduates). (Female – Asian) -(5 sessions)

Dr Marc Dodgson BSc Biochemistry 1st Class Hons (2011 Warwick University), MBChB (2016 University of Birmingham), MRCP. Marc graduated from the graduate-entry medicine and surgery course at the University of

Birmingham and completed his foundation training in the West Midlands. After a few years working in Manchester Marc moved to Lincoln to complete his GP training. Marc now works as a full-time GP Partner. Marc now leads on education for medical students and is the Practice Clinical Supervisor for trainees. He has re-commenced the Practice's involvement in clinical research (9 sessions)

### **Salaried GPs**

Doctor Damian J Jackson MB ChB (1987 Leicester) MRCPGP DRCOG. Damian completed his training at the University of Leicester, registering in the same city in 1987. He joined the Practice in 1995 and has a special interest in Dermatology and Minor Surgery. (Male – British) – (6 Sessions)

Dr Susmita Basu MBBS(Calcutta University 1989 ) Diploma in Maternity and Child Welfare (1994, All India Institute of Hygiene and Public Health) DCH(1999, London) MRCPCH (2004, UK) MRCPGP(2006, UK) DFRSH (2007, UK). Dr Basu completed her Medical degree in India, worked in Paediatrics, Medicine, ICU. After coming to UK she initially worked in Paediatrics and completed her membership of the Royal college of Paediatrics. Dr Basu then trained in general practice and been GP since 2006, with special interest in women's and child health (Female –3 Sessions)

Dr Taimoor Hussain - (Male - 6 sessions)

Dr Jenny Fraser – BSc, MSC, MBChB (Leicester, 2016), MRCPGP. Dr Fraser completed her GP training in the North-East after spending some time in emergency medicine & joined the practice in 2024. (Female – 6 sessions)

### **Advanced Clinical Practitioner (ACP) (and Nurse Manager)**

Miss Katie Spence - 37.5hrs

Advanced clinical practitioners (ACPs) are healthcare professionals, educated to Master's level or equivalent, with the skills and knowledge to allow them to expand their scope of practice to better meet the needs of the people they care for. ACPs are deployed across all healthcare settings and work at a level of advanced clinical practice that pulls together the four ACP pillars of clinical practice, leadership and management, education and research.

### **Specialist Nursing**

Mrs Rose Coffey (16 hrs) – Diabetes Specialist Nurse (Female – British)  
Complex diabetes management

#### **Practice Nurses**

Mrs Deborah Green (35 hrs) – Practice Nurse (Female – British)  
Treatment Room, Chronic Disease Management & Reviews: COPD, Asthma & Diabetes, Vaccinations and Immunizations, assisting with minor operations,

Miss Jessica Petcher (16 hrs) – Practice Nurse (Female – British)  
Treatment room, cervical smears, dressings, vaccinations and immunizations, stock control, assisting with minor operations, phlebotomy, blood pressures, pill checks, ear syringing & INR.

Miss Katie Stephenson (32 hrs) – Practice Nurse (Female – British)

Treatment room, dressings, vaccinations and immunisations, stock control, assisting with minor operations, phlebotomy, blood pressures, pill checks, ear syringing. Currently training in diabetes care

Nurse Associate Apprentice  
Miss Jessica Dhinsa – (Female- British)

HealthCare Assistants  
Mrs Louise Davies  
Mrs Jackie Davies  
Mrs Rita Williams (Phlebotomist)

Practice Manager  
Kristy Perkins: Day to running of the practice. Planning & Organization, Personnel, IT, Patient Services, purchasing and finance administrator.

Business Manager  
Neil Hewson – Management of business functions, contracting and finance

Administrators  
Alex Oliver: Data Quality Lead, Recalls, Safeguarding and Palliative Care administrator  
Jill Simmons, Vilma Bacinskaite and Crystal Clapham: Practice scanning and coding (letters, EDD, emails)  
Kate Eastall: Practice Admin, Record Summarising  
Kelly Ward: Recalls, Scanning & Coding

Secretaries  
Jo Casey & Alison Cockett: Referrals, Choose and Book, SPOT clinic admin, Insurance reports, general secretarial duties.

Reception Staff  
Mrs Trina Patey – Senior Receptionist  
Sue Illes, Angela Bailey, Adam Wright, Ruth Bahr, Tabitha Freeman, Sydney Duffield and Jenifer Starling

Duties: Reception admin, patient contact, repeat prescription, telephones, electronic discharges, out of hours reports, scanning, general office duties.

Maintenance Staff  
Phil Green is our handyman /caretaker who ensures that the lights work, snow is cleared and grass is trimmed. He also ensures our compliance with the statutory fire, health & safety and legionella requirements. Cleaning staff at Boultham Park are Rachel, Emma, Ashely and Ola All are directly employed by the Practice

Attached Staff

We no longer have dedicated district nurses. A team of nurses cover the area for several surgeries.

We have regular clinical meetings with community staff for palliative care and safeguarding. Where possible the District nurses do try to attend these meetings. Additionally, the Macmillan Nurse, also attends our monthly palliative care meetings.

#### Health Visitors

Again, and regrettably, we no longer have named Health Visitors working from the Practice. Under their reorganization and employment through the local council we now have limited day to day contact although we do meet monthly for our safeguarding meetings with Rebecca Price.

#### Apex Primary care Network

The Boultham Park Medical Practice is a member of the Apex Primary (PCN). The PCN consists of 4 practices working towards the same goals, one of these being to improve the quality of service for our patients. The PCN Board meet monthly and the Business/Practice Managers additionally meeting monthly. Through the PCN, each Practice have staff employed through ARRS, including our own Pharmacist and Pharmacy Technician, First Contact Practitioner (FCP MSK) and Mental Health Support Worker

The Practice Managers provide mutual support to each other, along with the PCN manager (Mrs Sophie Robertson);

#### ARRS Staff – (employed via Apex PCN)

Ms Aura Buzoianu	– First Contact Practitioner (MSK)
Mr Vincent Soetan	- First Contact Practitioner (MSK)
Mr Michael Doolan	- Senior Mental Health Nurse

Mrs Melanie Harding	– Pharmacy Technician
Mrs Claire McKeivitt	– Clinical Pharmacist
Mr Bharat Rajpra	- Clinical Pharmacist (remote)

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#### We also host Pre Reg pharmacy students

Ms Angela Hart	- Frailty Team Leader
Mrs Elizabeth Cooke	- Frailty Team Nurse
Mrs Jenny Howarth	- Frailty Team Health Care Assistant
Mrs Julie Palethorpe	- Frailty Team Health Care Assistant

Mrs Deboraorah Evans	- Frailty Team Care Coordinantor
Ms Karen King	- EHCH Care Home Coordinator

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CQC service user bands				
The people that will use this location ('The whole population' means everyone).				
Adults aged 18-65	<input type="checkbox"/>	Adults aged 65+	<input type="checkbox"/>	
Mental health	<input type="checkbox"/>	Sensory impairment	<input type="checkbox"/>	
Physical disability	<input type="checkbox"/>	People detained under the Mental Health Act	<input type="checkbox"/>	
Dementia	<input type="checkbox"/>	People who misuse drugs or alcohol	<input type="checkbox"/>	
People with an eating disorder	<input type="checkbox"/>	Learning difficulties or autistic disorder	<input type="checkbox"/>	
Children aged 0 – 3 years	<input type="checkbox"/>	Children aged 4-12	<input type="checkbox"/>	Children aged 13-18 <input type="checkbox"/>
The whole population	<input checked="" type="checkbox"/>	Other (please specify below)	<input type="checkbox"/>	

The CQC service type(s) provided at this location	
Acute services (ACS)	<input type="checkbox"/>
Prison healthcare services (PHS)	<input type="checkbox"/>
Hospital services for people with mental health needs, learning disabilities, and problems with substance misuse (MLS)	<input type="checkbox"/>
Hospice services (HPS)	<input type="checkbox"/>
Rehabilitation services (RHS)	<input type="checkbox"/>
Long-term conditions services (LTC)	<input checked="" type="checkbox"/>
Residential substance misuse treatment and/or rehabilitation service (RSM)	<input type="checkbox"/>
Hyperbaric chamber (HBC)	<input type="checkbox"/>
Community healthcare service (CHC)	<input type="checkbox"/>
Community-based services for people with mental health needs (MHC)	<input type="checkbox"/>
Community-based services for people with a learning disability (LDC)	<input type="checkbox"/>
Community-based services for people who misuse substances (SMC)	<input type="checkbox"/>
Urgent care services (UCS)	<input type="checkbox"/>
Doctors consultation service (DCS)	<input checked="" type="checkbox"/>
Doctors treatment service (DTS)	<input type="checkbox"/>
Mobile doctor service (MBS)	<input type="checkbox"/>
Dental service (DEN)	<input type="checkbox"/>
Diagnostic and or screening service (DSS)	<input type="checkbox"/>
Care home service without nursing (CHS)	<input type="checkbox"/>
Care home service with nursing (CHN)	<input type="checkbox"/>
Specialist college service (SPC)	<input type="checkbox"/>
Domiciliary care service (DCC)	<input type="checkbox"/>
Supported living service (SLS)	<input type="checkbox"/>
Shared Lives (SHL)	<input type="checkbox"/>
Extra Care housing services (EXC)	<input type="checkbox"/>
Ambulance service (AMB)	<input type="checkbox"/>
Remote clinical advice service (RCA)	<input type="checkbox"/>
Blood and Transplant service (BTS)	<input type="checkbox"/>



Regulated activity(ies) carried on at this location	
Personal care	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Accommodation for persons who require nursing or personal care	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Accommodation for persons who require treatment for substance abuse	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Accommodation and nursing or personal care in the further education sector	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Treatment of disease, disorder or injury	<input checked="" type="checkbox"/>
Registered Manager(s) for this regulated activity: <b>Ms Say Yuen Toh</b>	
Assessment or medical treatment for persons detained under the Mental Health Act	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Surgical procedures	<input checked="" type="checkbox"/>
Registered Manager(s) for this regulated activity: <b>Ms Say Yuen Toh</b>	
Diagnostic and screening procedures	<input checked="" type="checkbox"/>
Registered Manager(s) for this regulated activity: <b>MS Say Yuen Toh</b>	
Management of supply of blood and blood derived products etc	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Transport services, triage and medical advice provided remotely	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Maternity and midwifery services	<input checked="" type="checkbox"/>
Registered Manager(s) for this regulated activity: <b>MS Say Yuen Toh</b>	
Termination of pregnancies	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Services in slimming clinics	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Nursing care	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	
Family planning service	<input type="checkbox"/>
Registered Manager(s) for this regulated activity:	

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